

NOTICE OF JOB OPENING DENVER CITY INDEPENDENT SCHOOL DISTRICT

Position: Secretary to the Superintendent

Denver City ISD is accepting applications for Secretary to the Superintendent.

Please complete the online application assigned to this position by going to <https://www.applitrack.com/DenverCityISD/onlineapp/>

Qualifications: High School Diploma or GED

Experience: Advanced secretarial experience with extensive contact with people.

Application Deadline: When filled (position will begin during the summer of 2019)

Applicants for all positions are considered without regard to race, color, sex (including pregnancy), national origin, religion, age, disability, genetic information, veteran or military status, or any other legally protected status. Additionally, the district does not discriminate against an applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminating employment practice.

October 11, 2018